



APPLICATION FOR ISSUE OF TRANSFER CERTIFICATE

To,

The Controller of Examinations  
Jharkhand Rai University,  
Ranchi

For Office Use Only

No.....

Date 

D	D	/	M	M	/	Y	E	A	R

Sir,

I have been a student of this University. I request you to kindly issue me Transfer Certificate.

1. Full Name (In Capital Letters) .....
2. Father's Name ..... 3. Enrollment No .....
4. Examination last appeared / passed in the Month .....Year.....
5. Programme ..... 6. Branch /Major : .....
7. CGPA..... 8. Session.....
9. Address (In Capital Letter) .....
- ..... Pin : 

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10. Contact No. 

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11. Alumni registration ID : .....

Yours Faithfully

Date : .....

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(Signature of the student)

**TO BE FILLED BY MIS DEPARTMENT**

SLC / CLC / TC / MIGRATION / CC / OTHERS : .....

10<sup>th</sup> / ITI / 12<sup>th</sup> / College / University / others : .....

Checked By : Name ..... Signature .....

- NOTE:**
1. For the provisional certificate/migration certificate please enclose a self-attested copy of the 10<sup>th</sup>, ITI, Diploma in Engg, 12<sup>th</sup>, Graduation and final semester mark sheet (As applicable)
  2. You may collect the certificate (s) in person or can also fill up this form and send it along with DD by Speed Post to: Controller of Examinations, Jharkhand Rai University, Kamre, Ratu Road, Ranchi-835222
  3. You may pay the fees by Cash / Demand Draft (Drawn in favour of " Jharkhand Rai University" Payable at Ranchi).
  4. Fees:-

Transfer Certificate Rs 500/-

Postal Charge Rs 50/- extra