



Academic Regulations
LL.B.
(3 years Programme)

FACULTY OF LEGAL STUDIES
Jharkhand Rai University, Ranchi.

**LL.B. Programme
REGULATIONS:**

COURSE OFFERED BY THE UNIVERSITY

As per these Regulations, the University shall offer LL.B. (Three years programme).

1.0 Admission

- 1.1 The number of seats in LL.B. programme for which admission is to be made in the Faculty of Legal Studies will be decided by the Board of Management of Jharkhand Rai University and the competent regulatory body.
- 1.2 The minimum Qualification for admission to LL.B. programme (Regular) shall be: Graduation or its equivalent degree from a recognized University.
- 1.3 Notwithstanding the above, the actual admissions will be based on the rules and regulations of the UGC/Competent authorities.
- 1.4 The selected candidate will be admitted to the LL.B. programme after he/she completes the admission formalities and pays the prescribed fees.
- 1.5 In the matter of admission to the LL.B. programme the decision of Admission Committee is final.
- 1.6 If at any time after admission, it is found that a candidate has not fulfilled all the requirements stipulated in the offer of admission, the Dean Faculty of Legal Studies may revoke the admission and report the matter to the Vice Chancellor.

2.0 ELIGIBILITY FOR LL.B. REGULAR PROGRAMME

As per the rules of Bar Council of India, the minimum percentage of marks in case of general category applicants will be not below 45% of the total marks, 42% for OBC category and 40% of the total marks in case of SC and ST applicants, to be obtained in the qualifying examination, such as Graduation from any recognized university in either of the streams for the purpose of applying for and getting admitted to the LL.B. programme. The competent regulatory body may modify the scheme time to time.

3.0 DURATION AND STRUCTURE OF THE LL.B. PROGRAMME

- 3.1 The programme is organized on semester basis with a total of six semesters.
- 3.2 A candidate shall be required to complete the course of study and qualify for the LL.B. programme within Three years (6 consecutive semesters) from the date of admission to the last semester of the programme. However in special cases the Vice chancellor on the recommendation of a committee specially constituted for this purpose may further extend this limit for completion of all the requirements for the degree.
- 3.3 Credits are assigned to the courses based on the following general pattern:
One credit for each lecture (L) period;
One credit for two tutorial (T) periods;
One credit for two laboratory/practical/project/seminar (P) periods
Theory based courses are that with 'L' & 'T' or 'L' alone or 'T' alone.
Courses with theory and practical components are that with 'L', 'T' & 'P' or 'T' & 'P' or 'L' & 'P'. Courses with only practical component are that with 'P' alone.
Note: 'P' stands for *Professional Skills Development Activities (PSDA)*.
- 3.4 The curriculum of LL.B. programme is designed to have a total of minimum **175** credits for the award of the degree.
- 3.5 The medium of instruction and examination will be in English.

4.0 Mentorship Programme

- 4.1 Jharkhand Rai University have a '**Mentorship Program**' for the betterment of the students where the teachers are assigned a particular class/ section for mentoring them
- 4.2 Mentor acts as a bridge between the students and the university. They monitor their academic as well as personal growth. In academic progress, the mentor looks after their attendance, discipline, assignments, examination, class notes etc. For personal growth, a mentor empathizes with the students. They assess the causes of their personal problems and try to cater their needs as and when required and wherever possible. The concerned teacher mentor gives students a platform to take some responsibility of themselves and their classmates and assign few students as a '**Class Representative**' and '**Peer Mentors**'.
- 4.3 The concerned **Mentor** selects two students for **Class Representatives** of the particular class who in turn take the responsibility of the class. They act as a bridge between the students and the mentor. They are responsible for any academic and nonacademic activities of all the students of their respective classes. Besides this they are not only responsible for maintaining discipline inside the class but they are also responsible for informing students

about various notices, class timings etc. They meet the mentor on daily basis, discuss about any issues related to the class and immediately get a solution for the same. The mentors keep a regular check of the class activity on daily basis through the Class Representatives.

- 4.4 Peer Mentors take charge of a group of students and are responsible for helping other students of the class in studies, notes and other academic problems. Students who have a sound academic background are elected as peer mentors. This inculcates leadership and team building in the students.
- 4.5 Teacher Mentors deals with the problems and gives the solution related to social, psychological, emotional and academic issues of the students wherever possible. The students always feel free to discuss their concern with their mentor. The teacher mentor always encourages the students to express their grievances / problems freely and frankly, without any fear.

5.0 Class Committee

- 5.1 A class committee consists of teachers of the LL.B programme, Class representatives, the Head of the Department and Chairperson Dean.
- 5.2 The constitution of Class committee for the programmes of each semester will be as follows:
- a. Teachers of the Programme
 - b. Two students of class chosen as Class Representative of the class.
 - c. One professor, preferably not associated with teaching of the class, to be nominated by the Dean to act as the Chairman of the class committee
 - d. Faculty Mentor of the respective class.
- 5.3 The basic responsibilities of the class committee are
- a. To review periodically the progress of the classes,
 - b. To discuss problems concerning curriculum and syllabi and the conduct of the classes
 - c. Informing the student representatives about the academic schedule including the dates of assessments and the syllabus coverage for each assessment.
 - d. The method of assessment in the course will be decided by the teacher in consultation with the class committees and will be announced to the students at the beginning of the semester.
 - e. Analyzing the performance of the students of the class and finding the ways and means of solving problems, if any.

- f. Identifying the weak students, if any requesting the teachers concerned to provide some additional help or guidance or coaching to such weak students.
- g. The class committees shall meet at least twice in a semester, once at the beginning of the semester and once towards the end of the semester.

5.4 The class committee shall be constituted on the first working day of any semester or earlier.

6.0 Registration and Enrolment

Students are enrolled after they pay the prescribed fees. Registration and enrolment will be controlled by the office of the Faculty of Legal Studies. For a student to attend classes he/she has to complete both Registration and Enrolment.

A student will be eligible for enrolment in next subsequent year only if he/she satisfies the eligibility criteria as in clause 6.1 and will be permitted to enroll only if he/she has cleared all dues to the University, Hostel, Library etc. and he/ she is not debarred for enrolment by a disciplinary action of the university.

6.1 Registration / Enrolment Requirement

The registration requirement is stipulated below:

To enroll for	Minimum no. of credits to be earned
III semester	50% of the credits registered in I & II semester.
V semester	50% of the credits prescribed in I TO IV semesters.

In case the student does not meet the above requirements he/she shall discontinue the studies temporarily, earn the requisite credits and re-join the programme in the year where he/she discontinued. Further at the time of readmission no disciplinary action shall be in force against the student.

7.0 Maximum duration of the programme

Each semester shall normally consist of 90 working days, not less than 18 weeks and 30 class-hours per week including tutorials, moot room exercise and seminars provided there shall be at least 24 lecture hours per week. A student is ordinarily expected to complete the LL.B. programme in SIX semesters for regular programme. However a student may complete the programme at a slower pace by taking more time but in any case not more than course duration plus two years.

8.0 Temporary withdrawal from the programme

A student may be permitted by the Dean of the Faculty of Legal Studies to withdraw from the programme for a semester or longer for reasons of ill health or other valid reason(s). Normally a student will be permitted to discontinue from the programme only for a maximum continuous period of two semesters.

9.0 Attendance

Attendance is the physical presence of the students in the class. It is a well observed fact that the students who score good grades are those who attend classes regularly. Therefore the students must attend all the classes without fail.

No student shall be allowed to take the end semester test in a subject if the student concerned has not attended minimum 70% of the classes held in the subject concerned as also the moot court room exercises, tutorials and practical training conducted in the subject taken together.

Provided that if a student for any exceptional reasons fail to attend 70% of the classes held in any subject, the Dean of the Faculty of Legal Studies, as the case may be, may allow the student to take the test if the student concerned attended at least 65% of the classes held in the subject concerned and attended 70% of classes in all the subjects taken together. The similar power shall rest with the Vice Chancellor of the University..

Provided further that a list of such students allowed to take the test with reasons recorded be forwarded to the bar Council of India.

10.0 Assessment procedure

10.1 The complete academic performance of a student is evaluated internally by the concerned teachers/departments.

10.2 The student's performance in each course, in general, is evaluated based on in-semester assessment (internal marks) and end semester examination.

10.3 The assessment method is further detailed below:

Theory (Compulsory, Optional law courses and Liberal Discipline courses):

Assessment tool	Weight age	Remarks
Assignment/Class test	10%	Individual or group assignment to be submitted by the student and presentation/ Viva- Voice supervised by the concerned faculty
Debate/Seminar	10%	To be evaluated by the concerned faculty member
Class Participation	10%	Active participation in class: Raising doubts and questions / Taking initiative/ Participating in discussion / Seminar presentation / Notes making
End semester Examination	70%	Duration – 3 hours

10.4 **Clinical paper Examination & Evaluation** : 100 marks
each

10.4A.1. Drafting, Pleading and Conveyance

Outline of the course:

- (a) Drafting: -General principles of drafting and relevant substantive rules shall be taught
- (b) Pleadings: -
- i. Civil: Plaint, Written Statement, Interlocutory Application, Original Petition, Affidavit, Execution Petition, Memorandum of Appeal and Revision, Petition under Article 226 and 32 of the Constitution of India.
 - ii. Criminal: Complaint, Criminal Miscellaneous petition, Bail Application, Memorandum of Appeal and Revision.
 - iii. Conveyance: Sale Deed, Mortgage Deed, Lease Deed, Gift Deed, Promissory Note, Power of Attorney, Will, Trust Deed

iv. Drafting of writ petition and PIL petition

The course will be taught through class instructions and simulation exercises, preferably with the assistance of practising lawyers/retired judges.

Marking Criteria:

Practical exercises in drafting	15 Exercises	3 marks each Exercise	45 Marks
Practical exercises in conveyancing	15 Exercises	3 marks each Exercise	45 Marks
<i>Viva Voca</i>	1	10 marks	10 Marks
Total			100 Marks

10.4A.2. Professional Ethics & Professional Accounting system

Outline of the course:

Professional Ethics, Accountancy for Lawyers and Bar-Bench Relations

This course will be taught in association with practising lawyers, on the basis of the following materials.

- i. Mr. Krishnamurthy Iyer's book on "Advocacy"
- ii. The Contempt Law and Practice.
- iii. The Bar Council Code of Ethics.
- iv. 50 selected opinions of the Disciplinary Committees of Bar Councils and 10 major judgments of the Supreme Court on the subject.
- v. Other reading materials as may be prescribed by the University.

Examination rules of the University shall include assessment through case-study, viva, and periodical problem solution besides the written tests. The distribution of marks is as follows:

Written test:	30 marks
Case study:	30 marks
Problem solving:	20 marks
Viva voce:	20 marks

10.4A.3. Alternate Dispute Resolution

Outline of the course:

- i. Negotiation skills to be learned with simulated program
- ii. Conciliation skills
- iii. Arbitration Law and Practice including International arbitration and arbitration rules.

The course is required to be conducted by senior legal practitioners through simulation and case studies. Evaluation may also be conducted in practical exercises at least for a significant part of evaluation.

Written test:	60 marks
Negotiation & Conciliation (Project Report):	20 marks
External Viva voce:	20 marks

10.4A.4 Moot court exercise and Internship

This paper may have three components of 30 marks each and a viva for 10 marks.

10.4A.4.1 Moot Court (30 Marks):

Student may be required to do at least three moot courts with 10 marks for each. The moot court work will be on assigned problem and it will be evaluated for 5 marks for written submissions and 5 marks for oral advocacy.

10.4A.4.2 Observance of Trial in two cases, one Civil and one Criminal (30 marks):

Students may be required to attend two trials in the course of the last two or three years of BA LL B studies. They will maintain a record and enter the various steps observed during their attendance on different days in the court assignment. This scheme will carry 30 marks.

10.4A.4.3 Interviewing techniques and Pre-trial preparations and Cumulative Internship diary (30 marks):

Students will observe two interviewing sessions of clients at the Lawyer's Office/Legal Aid Office and record the proceedings in a diary, which will carry 15 marks. Each student will further observe the preparation of documents and court papers by the Advocate and the procedure for the filing of the suit/petition. This will be recorded in a separate diary, which will carry 15 marks.

10.4A.4.4 Viva Voce examination:

The fourth component of this paper will be Viva Voce examination on all the above three aspects. This will carry 10 marks.

10.5 Clinical paper Evaluation:

Clinical paper as far as possible should be court based, research oriented and socially relevant engagements. Every student is expected to complete this requirement successfully in time.

10.6 Minimum Period of Internship:

- a) Each registered student shall complete minimum of 20 weeks of internship (As per Rule 25 of BCI Regulation, 20 Weeks of internship is mandatory for BA LL B students) during the entire period of Graduation under NGO (mandatory), Trial and Appellate Advocates, Judiciary, Legal Regulatory authorities, Legislatures and parliament, other Legal Functionaries, Market Institutions, Law Firms, Companies, Local Self Government and other such bodies as the University shall stipulate, where law is practiced either in action or in dispute resolution or in management.

Provided that internship in any year cannot be for a continuous period of more than four weeks and all students shall at least go through once in the entire academic period with Trial and Appellate Advocates.

- b) Each student shall start the internship from the first year itself.
- c) Each student shall keep internship diary in such form as may be stipulated by the University concerned and the same shall be evaluated by the Internal/ external guide appointed by the department.

10.7 The total mark shall be assessed in the Final Semester of the course in the IV Clinical course as stipulated under the Rules in 10.4A.4.

11.0 Examination

11.1 Registration for the university examination is mandatory.

11.2 The end semester examination will be ordinarily conducted during November to December in the odd semesters and during May to June in the even semester

11.3 The question papers for all the theory courses consists of three sections namely

- SECTION A: consists of short answer type questions of 5 marks each
- SECTION B: B consists of Long answer type questions of 10 marks each
- SECTION C: consists of application based question of 20 mark

11.4 The student's performance in the semester will be evaluated on the basis of continuous class assessment and end semester examination. The continuous assessment of the student is based upon the assignment submitted and the class participation. The assessment marks are provided at the end of semester. The end semester assessment shall comprise of written examination, internship and Viva- Voce.

11.5 The distribution of marks for assessment of compulsory, optional and clinical courses in law and the courses in liberal discipline shall be as prescribed in the course scheme.

11.6 The marks obtained in the course comprises of marks obtained in continuous assessment in the class and end semester examination for both theory and sessional papers.

11.7 Minimum pass marks in each course including continuous assessment marks should be at least 4 grade point.

11.8 The minimum pass marks in clinical courses is 5 grade point.

11.9 It is essential for the student to pass in the non-credit courses in order to qualify for the award of degree.

11.10a RULES OF RE-EVALUATION

After the declaration of result of the end semester examination, a student may apply for re-evaluation of answer script(s) for the maximum of three subjects, within fifteen days of the declaration of the result by paying the prescribed fee. In case of up to 10% variation of the marks obtained by the student, the earlier grade shall be upheld. In case the variation is more than 10%, the marks secured in the re-evaluation shall stand.

11.10b Supplementary/Reappear Examination

A student failing in one or more subjects will be allowed to take the Supplementary/Reappear examination, by paying the prescribed examination fee. The grade secured at the Supplementary/Reappear examination shall carry the symbol ‘*’ against the course title in the grade card.

11.11A RULES FOR CONDUCT OF COURT ROOM EXERCISES (hereinafter CRE)

11.11A. 1 Procedure

- i. CRE in Law courses shall be decided by the faculty.
- ii. CRE schedule for students shall be finalized by the course faculty member and the students must have to abide by it.
- iii. Chairman, Moot Court Committee shall be the coordinator for CREs.
- iv. There shall be one round of CRE in each of the mainstream Law courses.
- v. Two faculty members shall be present during the CRE in the Court Room (Along with the principal faculty there shall be one more faculty to assist him/her).
- vi. Students who remain absent from the CRE on the scheduled day shall not be given further chance. However, under extraordinary circumstances the matter shall be decided by the Chairman, Moot Court Committee in consultation with Dean, Faculty of Law.

11.11A.2. Dress Code:

The following are the dress code in a Court Room Exercise, which shall comprise the attire:

- i. Students representing the Clients in the Court Room shall be in complete attire.
- ii. White shirt full sleeves and White/Black Stripped Trousers used by legal professionals.
- iii. Plain Black Tie or white band used by legal professionals.
- iv. Black Coat

- v. Black Shoe and black socks
- vi. Black Gown by Legal Professionals.

11.11A.3. Court Room Decorum:

All students attending the Court Room Exercise shall strictly follow the Court Room decorum while the Court is in session. Any breach of Court Room Discipline shall attract disciplinary action.

11.11A.4. Make Up of Attendance:

In so far as attendance make up is concerned the same rule shall apply for general participation in the Court Room. The presiding officer of the Court shall reschedule the participation of such student as representing the client in the Court for the purpose of giving the opportunity of presenting for the concerned student.

11.11A.5 Court Room Protocol:

Students are required to strictly follow the Court Room Protocol as instructed by the Faculty In-Charge.

12. Promotion Requirements:

- 12.1a A candidate satisfying all the requirements of the Clause 11.8 & 11.9 shall be promoted to the next academic year.
- 12.1b Candidate shall be eligible for provisional promotion to the next academic year provided:
 - I. For enrolment in 2nd Year, he/ she earn at least 50% of the total credit of the Ist and IInd Semester. (Ist Year).
 - II. The student who will not be able to fulfill the above requirement will be discontinued from the program me temporarily at the end of first year.
 - III. For enrolment in 3rd Year, he/ she earn at least 50% of the total credit of the Ist and IInd year.
 - IV. The student who will not be able to fulfill the above requirement will be discontinued from the programme temporarily at the end of second year.

- V. If a candidate fails to secure a pass in particular course/courses, he/she should continue to register and reappear for the examination till he/she secures a pass.
- VI. Students will be provided with the maximum course duration i.e. course duration plus two years to complete the program.
12. 1c The student must complete the requirements within the maximum time allowed.
- 12.1d The student must complete all the non-credit requirements as specified by the university from time to time.
- 12.1e The student who is unable to fulfill the requirement mentioned in clause 12.1c and 12.1d will be terminated from the programme.

Table: Credit per year

Year/Course	LL.B
1st Year	60
2nd Year	60
3rd Year	55
Total	175

Total Credits in each year

Table: Credits to be earned

To enroll for	Minimum no. of Credits to be earned	LL.B
1st Year	----	----
2nd Year	50% of the credits required in 1st year	30
3rd Year	50% of the credits required in 1st and 2nd year (till 2nd year)	60

Total credits required to earn each academic year

- 12.2 Before appearing for the final year (i.e. V and VI semester) examination, all papers of the first year should be clear. However, in special cases, the final decision regarding promotion and termination lies at the discretion of the Vice Chancellor.

12.3. Students shall provide the internship certificate for the I year, failing which the promotion to the subsequent year will be withheld

13. Award of Letter Grades

13.1 All assessment of a course will be done on absolute basis. However, for the purpose of reporting the performance of a candidate, letter grades each carrying certain points, will be awarded as per the range of total marks obtained by the candidate.

Division of Grades

Grade	Grade Point
O (Outstanding)	10
A+ (Excellent)	9
A (Very Good)	8
B+ (Good)	7
B (Above Average)	6
C (Average)	5
P (Pass)	4
F (Fail)	0
Ab (Absent)	0

- **To earn academic credit in a course a student should get a grading of ‘P’ or above.**
- **Ab denotes absent in subject.**

13.2 After the results are declared, Grade sheets will be issued to each student, consisting of the list of courses enrolled during that semester, the grade scored and the Semester Grade Point Average for the semester.

SGPA will be calculated as

$SGPA = \frac{\text{Total credit points}}{\text{Total Credits}}$

$\text{Credit Points} = \text{Credit(s) for the course} \times \text{Grade Point}$

13.3 The Grade sheet for Final Semester will include the list of courses enrolled during that semester, the grade scored, semester Grade point average for the semester and Cumulative Grade Point Average.

CGPA will be calculated in a similar manner, considering all the courses enrolled from the first semester.

14.0 Discipline

14.1 Every student is required to observe discipline and decorous behaviour both inside and outside the campus and not to indulge in any activity that will tend to bring down the prestige of the university.

14.2 Any act of indiscipline of a student will be considered first by the HOD. If the issue demands more serious consideration the indiscipline will be reported to the Dean who will refer it to Discipline and welfare committee of the university, constituted by the Vice Chancellor. The committee will enquire into the charges and recommend suitable actions if the charges are substantiated. The Dean will take appropriate action based on the recommendation of the Committee.

14.3 Dean may suspend a student pending inquiry depending upon the prima facie evidence. If on completion of inquiry the student is declared innocent, he /she shall be given attendance during the period of suspension

14.4 Appeal: The student may appeal to the Vice Chancellor whose decision will be final and binding.

15.0 Eligibility for the award of Degree

A student shall be declared eligible for the award of Degree provided:

- a. The student has successfully completed the entire course requirement and has passed all the prescribed examination within the maximum duration allowed for the program.
- b. No disciplinary action is pending against the student.

16.a **Award of Chancellor medal:** Chancellor medal shall be awarded to the university topper who scores the maximum grade across all programmes provided the student must clear all the papers in first attempt.

A student involved in any disciplinary act or expelled from University for any act of indiscipline shall not be eligible for the award of Chancellor medal.

16.b **Award of gold medal:** Gold medal shall be awarded to the programme topper who scores the maximum grade.

A student involved in any disciplinary act or expelled from University for any act of indiscipline shall not be eligible for the award of Gold medal.

17.0 **Revision of Regulations and Curriculum**

The Academic Council of Jharkhand Rai University as well as the competent regulatory body may from time to time revise, amend or change the regulations, scheme for examinations and syllabi if found necessary..