



**JHARKHAND
Rai University**

Established by an Act of Govt. of Jharkhand
as per Section 2(f) of UGC Act, 1956

Ref. No.:- JRU/E/1550

Dated: 16/04/2018

Notice

Students those who have received their degree/ certificate in Convocation Ceremony held on 07th April, 2018 are hereby informed to report the Exam Cell in case of any discrepancy in their degree/certificate latest by 27th April, 2018 with duly filled **Application for Correction in Degree/ Certificate** available at University Website.

Documents Required

- 1) Marksheet of Class 10th (Xerox)
- 2) Final Semester Marksheet (Xerox)
- 3) Degree/ Certificate (Original)

By Order of Registrar

Sd./-

Deputy Registrar (Examinations)

Note: Please visit to the University website - www.jru.edu.in for all latest news and updates



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Application for Correction in Marksheet/Degree/Certificate

To,
The Registrar
Jharkhand Rai University
Ranchi - 835222

Subject:- Application for correction of name/any other field in Marksheet/Degree/Certificate

Sir,

I was a student of Jharkhand Rai University, Ranchi in the session _____. I passed the _____ course from Jharkhand Rai University, Ranchi. The degree/certificate conferred upon me by the University has been misprinted/mis-spelt in the name of **Student/Father/any other field**.

Therefore, I kindly request you to correct the name in the above issued degree/certificate. The documents required to support my claim are enclosed herewith.

(Write below the correct input as per 10th certificate, to be printed on Marksheet/Degree/Certificate):

(A) Student's Name : _____

(B) Father's Name : _____

(C) Any other field: _____

Yours faithfully

Signature _____

Name: _____

Enrolment no./Registration no.: _____

Contact no. _____ / _____

Complete Postal Address with Pin code:

Enclosures:-

1. Marksheet of Class X (Xerox copy)
2. Marksheet of final semester (Xerox copy)
3. Degree/Certificate/Marksheet (original)